To:
Yuriy Kargapolov
Ukraine

October 11, 2017

Dear Chair of the Internet Society IoT Special Interest Group (SIG),

In accordance with the updated Bylaws of the Internet Society (ISOC) on 22 July 2013, we are pleased to send you the SIG Charter letter, including the SIG minimum standards and confirming that the "Internet Society IoT SIG is chartered and approved as a SIG of the Internet Society.

We look forward to a successful collaboration with you and your colleagues at the ISOC IoT SIG to advance the Internet Society’s mission and goals through the work of the SIG.

To support the SIG’s activities the Internet Society, will provide the IoT SIG with:

1. Tools, materials, and resources, including, but not limited to supporting the following areas:
   a. Leadership development
   b. Programme development
   c. Grant opportunities
   d. Membership recruitment and retention
   e. Organizational development
   f. Public and technology policy information and position papers as developed by ISOC

2. Collateral materials and templates for materials (electronic and/or print) which can be used to promote SIG programmes and services;

3. Two-way communication channels and forums to facilitate information sharing, the distribution of relevant information, and the fostering of Cross-Chapter/SIG collaboration;

4. Access to the Internet Society’s membership portal to manage your membership;

5. Authorized use of the Internet Society brand name, its associated SIG-specific logo (collectively, “ISOC IP”), provided the SIG acknowledges that the Internet Society owns all rights to the ISOC Intellectual Property;

6. Advice, guidance, and assistance by the associated Internet Society Regional Bureaus and other Internet Society staff members in relation to the resources mentioned above.

At any time, with written notice, the SIG may end its relationship with the Internet Society. Should this happen we require that you stop using the Internet Society name, mark or logo (ISOC IP), the Internet Society materials and Chapter/SIG tools.

As the IoT SIG of the Internet Society, you will take the responsibility to:

1. Establish and maintain the SIG with a minimum of 25 individual members who must be members of the Internet Society;

2. Maintain updated SIG member information in the ISOC membership database, including monthly updates of pending applications, list of SIG officers and members;
3. Develop, maintain, and adhere to your SIG by-laws or equivalent formation documents, as required by the jurisdictions in which your SIG operates. These documents will:

   a. Reflect and support the Internet Society’s vision, mission, and operating principles;
   b. Provide for a representative governing body and a consistent, transparent mechanism to ensure annual or bi-annual transparent and open elections (proof of elections to be reported to ISOC);
   c. Define the maximum number of terms that any individual may hold office both successively and in total; and
   d. Be filed with the Internet Society and updated as necessary during General Assembly or similar member meeting of the SIG.

4. Conduct at least one mission-related activity (programme/project/event) during every 12 month period and share results with the Chapter/SIG Development staff within 30 days of completion;

5. As appropriate and in consultation with the Internet Society Chapter/SIG Development staff, share and promote one or more of the Internet Society’s official strategic positions or initiatives with local community leaders, media representatives, legislators, and/or regulatory decision-makers every 12 month period, and share results with the Chapter/SIG Development staff within 30 days of completion; and

6. Establish and maintain a presence on the Internet for your SIG.

If the IoT SIG does not meet one or more of the minimum standards described in points 1-7 above, and has not received, based on valid reasons, a waiver from ISOC Chapter/SIG Development staff, a process of “Rejuvenation” will be initiated prior to further action. SIGs who do not meet one or more of the minimum standards will be granted a period of three months to regain the minimum standards level of performance. If after this period of three months the minimum standards level is not regained, the SIG will be put in ‘Rejuvenation’ for a maximum of 1 year. In this period the SIG will be asked to take the necessary steps in the lacking areas to level up the standards. During a rejuvenation period, no fellowships or event funding will be available to the SIG.

If after the rejuvenation period the SIG is not successful in meeting the minimum standards, Internet Society will have the right to withdraw the SIG’s charter agreement.

The IoT SIG is visible on our online Chapter/SIG Map at: http://www.internetsociety.org/find-chapter and it is also listed as active in our membership system. Global members of the Internet Society can choose to join your SIG via our web portal at https://portal.isoc.org/. Be sure to review and approve these member applications (by the designated Chapter/SIG AMS Administrators).

The SIG is chartered on a non-exclusive basis (i.e. other Chapters/SIGs within your area could be formed in the future).

At all time the SIG will represent the Internet Society in your territory, as defined in your bylaws, and in accordance with the Mission, Vision and Principles of the Internet Society.

Please ensure that the SIG’s formation documents do not conflict with any of the organizational documents of the Internet Society pertaining to the rights and responsibilities of SIGs. To help comply with the above, we require that your SIG submit any proposed changes to the SIG’s by-laws or other governance documentation to the Internet Society Chapter/SIG Development Team before being presented to the SIG’s membership for adoption.

Finally, we would like to thank you for your support, time and effort to furthering the Internet Society’s mission.

Please return this document signed by your SIG Chair no later than (20 October 2017). This document replaces any prior charter letters.

Please do not hesitate to contact us at <chapter-support@isoc.org> should you have any questions.
Kind regards,

Joyce Dogniez, CMM
Director of Chapters
Internet Society
http://www.internetsociety.org

Received and acknowledged:

Kiev, October 17, 2017
Yuriy Kargapolov
Chair of the Internet Society IoT Special Interest Group (SIG)